



San Silvestre School

Primary School Teaching Intern- 2027

Post title: Primary School teaching Intern

Contractual conditions: One academic year

Grade levels: Years 2-5 (Ages 7-11)

Subjects: All primary curriculum areas- mainly English, Maths and Spanish.

Supervision: Direct mentorship from experience of classroom teachers and learning coordinators.

Description

This internship provides a unique opportunity to:

- Gain hands-on experience across diverse learning environments.
- Develop practical teaching skills under expert guidance.
- Build confidence and competence in classroom management.
- Experience different teaching methodologies and approaches.
- Establish a strong foundation for a successful teaching career.
- Support students with diverse learning needs and levels of attainment.
- Assist with formative and summative assessment activities.

Responsibilities

Teaching & Learning Support

- Assist lead teachers in daily classroom instruction across a range of subject areas
- Support small group and individual learning activities
- Prepare and deliver lessons under supervision
- Adapt teaching materials to meet diverse learning needs
- Participate in curriculum planning and preparation

Classroom Management

- Learn and implement positive behaviour management strategies
- Establish rapport and maintain professional relationships with students
- Help to create inclusive and engaging learning environments
- Support smooth daily routines and transitions

- Manage learning resources and classroom organization
- Supervise students as required out of classroom - before / after school and at some break times
- Assist with excursions and onsite learning opportunities

Professional Development

- Participate in staff meetings, professional learning sessions, and training
- Engage in regular reflection and feedback sessions with mentor teachers
- Observe experienced teachers across different grades and subjects
- Attend school events and community activities as appropriate

Skills and Qualifications

Educational Requirements

- Bachelor's degree in Primary Education (completed or in final year)
- Teaching qualification or currently enrolled in teacher training programme
- Strong academic foundation in primary curriculum areas
- Basic understanding of child development principles

Technical Skills

- Proficiency in educational technology and digital learning platforms
- Competent use of Google Workspace
- Ability to create engaging visual and interactive learning materials
- Basic data analysis skills for student assessment and progress tracking

Communication skills

- Excellent verbal and written communication in English and Spanish
- Ability to explain complex concepts in age-appropriate language
- Strong listening skills and empathy in student interactions
- Professional communication with colleagues

Essential Attitudes & Predispositions

Growth Mindset

- **Openness to Learning:** Eager to receive feedback and implement suggestions
- **Reflective Practice:** Willing to analyze successes and challenges
- **Continuous Improvement:** Committed to ongoing professional development
- **Intellectual Curiosity:** Passionate about education and student learning

Adaptability & Flexibility

- **Change-Positive:** Comfortable with varying routines, grade levels, and teaching styles
- **Problem-Solving:** Creative and resourceful
- **Multi-Tasking:** Able to manage multiple responsibilities simultaneously

- **Resilience:** Maintains a positive attitude at all times

International Qualities

- **Collaborative:** Works effectively as part of a teaching team
- **Cultural Sensitivity:** Respects and values diversity in all its forms
- **Professional Boundaries:** Maintains appropriate relationships with students and staff

Student- Centered Focus

- **Genuine Care:** Shows authentic interest in student wellbeing and success
- **Inclusive Mindset:** Committed to supporting all learners
- **Enthusiasm:** Brings energy and passion to daily interactions

Desirable Qualities and Attributes

Experience

- Previous experience working with children (volunteering, tutoring, camps)

Personal Qualities

- **Initiative:** Proactively seeks opportunities to contribute and learn
- **Organization:** Manages time and resources effectively
- **Creativity:** Brings fresh ideas and innovative approaches to learning
- **Self-Awareness:** Understands personal strengths and areas for growth
- **Confidentiality:** Ability to maintain appropriate confidentiality and use discretion at all times.

Professional Development Opportunities

Mentorship Programme

- Assigned mentor teacher for daily guidance and support
- Regular reflection meetings and goal-setting sessions
- Observation opportunities across multiple classrooms
- Feedback on lesson planning and delivery

Training & Learning

- Access to professional development workshops and seminars
- Participation in school-wide training initiatives

Career Preparation

- Reference and recommendation support for future positions

Success Indicators

By the end of this internship, successful candidates will demonstrate:

Teaching Competence

- Ability to plan and deliver engaging, age-appropriate lessons
- Effective classroom management skills
- Understanding of assessment and feedback strategies

- Competence in differentiated / adapted instruction techniques

Professional Growth

- Evidence of reflective practice and continuous improvement
- Strong professional relationships with colleagues and students
- Increased confidence in independent teaching abilities

Student Impact

- Positive contribution to student learning outcomes
- Evidence of building meaningful relationships with students
- Successful support of diverse learning needs
- Contribution to positive classroom culture and community

Desirable Evidence

- Portfolio of teaching materials or lesson plans
- Evidence of professional development or training
- Examples of work with children or young people
- Demonstration of creativity and innovation in education

What we offer

- Comprehensive mentorship and professional development programme
- Exposure to diverse teaching methodologies and grade levels
- Collaborative and supportive school community
- Opportunity to build professional networks and references
- Foundation for successful transition to independent teaching career

This Position Description is a guide only and is not intended to be an exhaustive or exclusive list of the duties attached to this position. The duties and responsibilities of this post may vary from time to time according to the changing demands of the school. This job description may be reviewed at the reasonable discretion of the headmistress in the light of those changing requirements and in consultation with the post holder. In any event, the Headmistress/Head of Section reserves the right to review and amend the job description.

San Silvestre School is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be subject to enhanced pre-employment clearance, including identity checks, criminal background checks, qualification checks and employment checks to include an exploration of any gaps in employment.

Three professional references will be sought, at least ONE of which must be from your present employer.

To apply for this position, please submit your application, including a letter of application (in English) to applications@sansilvestre.edu.pe. In your letter of application, please outline why you would be interested in working at San Silvestre and explain your suitability for this role.

*The deadline for the application is **07.12.26***

*Dated: **14.08.2026***